

Japanese Proficiency Levels

Communicative Business Japanese Proficiency Test [People Focus Consulting]

Level	Lesson hours	Proficiency Level	Textbooks	Skills acquired	Business skills	Daily applications	CJPT score
1	0~100	Beginner	JBP1 ^{*1}	<ul style="list-style-type: none"> Describe Concrete facts and familiar topics with words, phrases, or short sentences Use correct verb tense Read <i>Hiragana</i> and <i>Katakana</i> 	<ul style="list-style-type: none"> Greetings Self Introduction 	<ul style="list-style-type: none"> Greetings Self Introduction Shopping Take taxi or train by him/herself 	< 80
2	100~200	Lower Basic JLPT Level 4	JBP2	<ul style="list-style-type: none"> Use some complex sentences to express his/her thoughts. Compare facts in a simple manner. 	<ul style="list-style-type: none"> Basic communication with colleagues. Basic phone conversation using formulaic expressions 	<ul style="list-style-type: none"> Order / make a reservation Make casual invitations Ask for directions 	81-110
3	200~300	Upper Basic	JBP3	<ul style="list-style-type: none"> Have the knowledge of the basic structure of the language. Use correct aspect. Talk about hypothetical situations 	<ul style="list-style-type: none"> Answer the phone, and give/receive messages. Basic e-mail communication. Converse in casual situations 	<ul style="list-style-type: none"> Solve problems such as lost articles, car troubles etc. Basic 1-on1 conversation See a doctor Open a bank account 	111-140
4	300~400	Intermediate JLPT Level 3	IJ ^{*2} <i>Chuukyuu no Nihongo</i>	<ul style="list-style-type: none"> Hold 1-on-1 discussions. Express his/her opinions. Talk in paragraphs. Use some <i>Keigo</i> (honorifics) 	<ul style="list-style-type: none"> Give a speech or presentation with prepared materials to colleagues Understand the general content of business meetings Understand Japanese business culture 	<ul style="list-style-type: none"> Converse with native speakers who are not accustomed to foreigners Requests and describe problems/ dissatisfaction 	141-170
5	400~500	Intermediate	JFP ^{*3} <i>Bijinesu no tame no Nihongo</i>	<ul style="list-style-type: none"> Describe his/her areas of interests in detail. Support his or her opinions using logical arguments 	<ul style="list-style-type: none"> More complicated email communication (read and write) Report in detail the background of a problem and expectations Make requests Have a casual business meeting with a Japanese colleague and clients. 	<ul style="list-style-type: none"> Elemental negotiations such as renting an apartment/ bargaining Explain problems and complaints and have them solved Listen to private concerns and offer advice 	171-190

6	500~600	Advanced JLPT Level 2	RJFN ^{*4} <i>Shoodan no tame no nihongo</i>	<ul style="list-style-type: none"> Converse in discourse. Hold a conversation in a group discussion Discuss unfamiliar and abstract concepts 	<ul style="list-style-type: none"> Report on his/her work in detail Listen to a report from his/her subordinates / colleagues Prepare a presentation for outside clients 	<ul style="list-style-type: none"> Have a conversation at length with native speakers who he/she met for the first time. Communicate using appropriate language in a formal setting 	191-210
7	600~700	Advanced JLPT Level 1	TBIJ ^{*5} Authentic materials	<ul style="list-style-type: none"> Use formulaic or indirect expressions for specific situations Persuade using logics 	<ul style="list-style-type: none"> Spontaneously negotiate / explain accordingly Lead a departmental discussion/meeting Make and respond to complaints 	<ul style="list-style-type: none"> Comfortably hold a polite conversation with superiors 	211-230
8	700~	Superior	Authentic materials (newspapers, magazines etc.)	<ul style="list-style-type: none"> Summarize opinions and make judgments accordingly Understand non-verbal and implied meaning in communication. Show significant understanding of Japanese culture. 	<ul style="list-style-type: none"> Conduct business in Japanese comfortably 	<ul style="list-style-type: none"> Discuss sensitive matters such as politics and religion without being offensive 	231-

*1 Japanese for Busy People 1~3

*2 An Integrated Approach to Intermediate Japanese

*3 Japanese for Professionals

*4 Reading Japanese Financial Newspapers

*5 Talking Business in Japanese